



JOB DESCRIPTION

QUALITY ASSURANCE INSPECTOR

Incumbent:	TBD	Department:	Quality Control
Reports to:	QA Manager	Title:	Quality Assurance Manager
Location:	Puslinch	Review Date:	July 2025
Job Profile:			
Responsible for ensuring all inspection and testing activities are conducted in accordance with governing specifications, internal inspection/testing programs (ITP), and company policies and procedures.			
Primary Responsibilities:			
<ul style="list-style-type: none">• In-process and final product inspections of pre-cast concrete products per engineering specifications and ITP's.• Plastic concrete testing.• Laboratory testing.• Maintain proof of inspection on product, materials, work-in-process items, and equipment via technical documentation• Maintain and control the integrity of inspection equipment.• Maintain effective communication with front line production and supervisory personnel.• Identify and report product and process non-conformances.• Identify and report any health and safety hazards			
Required Skills and Attributes:			
<ul style="list-style-type: none">• Experience in interpreting Engineering drawings and take-offs• Sound knowledge of concrete materials, reinforcement, and formwork• Understanding of applicable industry standards• Effective communication skills (verbal and written)• Solid proficiency with Microsoft Office Suite – Outlook, Excel, Word• Enthusiastic working attitude and an excellent team player			
Education Requirements & Qualifications:			
<ul style="list-style-type: none">• Post secondary degree or diploma in Civil Engineering or equivalent.• ACI Grade 1 Field Testing Technician or equivalent			
Working Environment:			
<ul style="list-style-type: none">• Mainly inside the manufacturing facility and outside in the yard.• Workstations are equipped with a desk, chair, filing cabinet, mid height partitions, integrated office phone, and computer.• Shift will be based upon business requirements (days or afternoons)• Staff lunchroom facilities are located on the 2nd floor.• Physical requirements include but are not limited to lifting, ladder climbing, stairs, bending, twisting, and coping with manufacturing environment and all-weather outdoor activities.• Overtime as required			
Approvals (name / signature)			
Manager:		Date:	
Director:		Date:	
Human Resources		Date:	
Employee Acknowledgement:			
I have read this Job Description and reviewed it with my Human Resources representative and/or my Direct Supervisor.			
I understand and accept the outlined requirements and recognize that alterations may be required as business conditions and needs change.			
Signature:		Date:	

Concast is an equal opportunity employer, and we are committed to establishing a qualified and diverse workforce. We are committed to accommodating applicants with disabilities throughout the recruitment and selection process, in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)*. Should you require disability-related accommodation to participate in our recruitment process, please contact Human Resources. Any information received relating to accommodation will be addressed confidentially.

Applications from qualified candidates and/or questions, comments or related feedback from employees should be sent to Human Resources @ HR@concastpipe.com