



## JOB DESCRIPTION

### QUALITY ASSURANCE INSPECTOR

<b>Incumbent:</b>	TBD	<b>Department:</b>	Quality Control
<b>Reports to:</b>	Quality Assurance Manager	<b>Title:</b>	Quality Assurance Inspector
<b>Location:</b>	Puslinch	<b>Review Date:</b>	December 2025
<b>Job Profile:</b>			
Responsible for ensuring all inspection and testing activities are conducted in accordance with governing specifications, internal inspection/testing programs (ITP), and company policies and procedures.			
<b>Primary Responsibilities:</b>			
<ul style="list-style-type: none"><li>• In-process and final product inspections of pre-cast concrete products per engineering specifications and ITP's.</li><li>• Plastic concrete testing.</li><li>• Laboratory testing.</li><li>• Maintain proof of inspection on product, materials, work-in-process items, and equipment via technical documentation</li><li>• Maintain and control the integrity of inspection equipment.</li><li>• Maintain effective communication with front line production and supervisory personnel.</li><li>• Identify and report product and process non-conformances.</li><li>• Identify and report any health and safety hazards</li></ul>			
<b>Required Skills and Attributes:</b>			
<ul style="list-style-type: none"><li>• Experience in interpreting Engineering drawings and take-offs</li><li>• Sound knowledge of concrete materials, reinforcement, and formwork</li><li>• Understanding of applicable industry standards</li><li>• Effective communication skills (verbal and written)</li><li>• Solid proficiency with Microsoft Office Suite – Outlook, Excel, Word</li><li>• Enthusiastic working attitude and an excellent team player</li></ul>			
<b>Education Requirements &amp; Qualifications:</b>			
<ul style="list-style-type: none"><li>• Post secondary degree or diploma in Civil Engineering or equivalent.</li><li>• ACI Grade 1 Field Testing Technician or equivalent</li></ul>			
<b>Working Environment:</b>			
<ul style="list-style-type: none"><li>• Mainly inside the manufacturing facility and outside in the yard.</li><li>• Workstations are equipped with a desk, chair, filing cabinet, mid height partitions, integrated office phone, and computer.</li><li>• Shift will be based upon business requirements (days or afternoons)</li><li>• Staff lunchroom facilities are located on the 2nd floor.</li><li>• Physical requirements include but are not limited to lifting, ladder climbing, stairs, bending, twisting, and coping with manufacturing environment and all-weather outdoor activities.</li><li>• Overtime as required</li></ul>			
<b>Approvals (name / signature)</b>			
<b>Manager:</b>		<b>Date:</b>	
<b>Director:</b>		<b>Date:</b>	
<b>Human Resources</b>		<b>Date:</b>	
<b>Compensation Disclosure:</b> The expected compensation range for this position is between \$60,000.00 to \$80,000.00 annually			
<b>Artificial Intelligence (AI) Disclosure:</b> Please note that CONCAST does not use artificial intelligence as part of the screening, assessment, and selection process.			
<b>Vacancy Status Disclosure:</b> This job posting is for an existing vacancy within our organization.			

**Employee Acknowledgement:**

I have read this Job Description and reviewed it with my Human Resources representative and/or my Direct Supervisor.

I understand and accept the outlined requirements and recognize that alterations may be required as business conditions and needs change.

**Signature:****Date:**

CONCAST is an equal opportunity employer, and we are committed to establishing a qualified and diverse workforce. We are committed to accommodating applicants with disabilities throughout the recruitment and selection process, in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)*. Should you require disability-related accommodation to participate in our recruitment process, please contact Human Resources. Any information received relating to accommodation will be addressed confidentially.

Applications from qualified candidates and/or questions, comments or related feedback from employees should be sent to Human Resources @ [HR@concastpipe.com](mailto:HR@concastpipe.com)