



JOB DESCRIPTION

QUALITY ASSURANCE STUDENT

Incumbent:	TBD	Department:	Quality Control (Wet Cast)
Reports to:	QA Supervisor (WC)	Title:	Co-op Student
Location:	Puslinch	Review Date:	December 2025
Job Profile:			
The Quality Assurance Student will be involved with inspection and testing activities in a precast concrete manufacturing facility.			
Primary Responsibilities:			
<ul style="list-style-type: none">Assist with pre and post pour product inspections according to engineering specifications.Maintain and control the integrity of inspection equipment.Maintain proof of inspection on product, materials, work-in-process items, and equipment.Concrete laboratory and product testing.Maintain effective communication with front line production and supervisory personnel.Identify non-conformities.Identify and report any health and safety hazards.			
Required Skills and Attributes:			
<ul style="list-style-type: none">Effective communication skills (verbal and written)Demonstrated proficiency in Microsoft Office – MS Outlook, MS Word, MS Excel, Database			
Education Requirements & Qualifications:			
<ul style="list-style-type: none">Enrolled in College or University. Industry-related technical programs are preferred for this role.			
Working Environment:			
<ul style="list-style-type: none">Open office high traffic environment with appropriate facilitiesWorkstations are equipped with a desk, chair, filing cabinet, mid height partitions, integrated office phone, and computer.Normal office hours of operation 8:00 am – 4:30 pm with a 30-minute unpaid lunch breakShifts are subject to change based on seasonal demand.Overtime may be required during busy seasonPhysical activities will consist of prolonged periods of sitting, periodic filing, inter-office walking, and meeting attendance. When visiting the manufacturing floor, ladder climbing, bending, twisting in a manufacturing environment and all-weather outdoor activities may be required.			
Approvals (name / signature)			
Manager:		Date:	
Director:		Date:	
Human Resources		Date:	
Compensation Disclosure: The expected compensation for this co-op position is \$22.26 per hour.			
Artificial Intelligence (AI) Disclosure: Please note that CONCAST does not use artificial intelligence as part of the screening, assessment, and selection process.			
Vacancy Status Disclosure: This job posting is for an existing vacancy within our organization.			

Employee Acknowledgement:

I have read this Job Description and reviewed it with my Human Resources representative and/or my Direct Supervisor.

I understand and accept the outlined requirements and recognize that alterations may be required as business conditions and needs change.

Signature:**Date:**

CONCAST is an equal opportunity employer, and we are committed to establishing a qualified and diverse workforce. We are committed to accommodating applicants with disabilities throughout the recruitment and selection process, in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)*. Should you require disability-related accommodation to participate in our recruitment process, please contact Human Resources. Any information received relating to accommodation will be addressed confidentially.

Applications from qualified candidates and/or questions, comments or related feedback from employees should be sent to Human Resources @ HR@concastpipe.com