CONCAST

JOB DESCRIPTION
QUALITY ASSURANCE INSPECTOR

Incumbent:	TBD	**Department:**	Quality Control
Reports to:	Quality Assurance Manager	**Title:**	Quality Assurance Inspector
Location:	Puslinch	**Review Date:**	January 2026

Job Profile:

Responsible for ensuring all inspection and testing activities are conducted in accordance with governing specifications, internal inspection/testing programs (ITP), and company policies and procedures.

Primary Responsibilities:

- In-process and final product inspections of pre-cast concrete products per engineering specifications and ITP's.
- Plastic concrete testing.
- Laboratory testing.
- Maintain proof of inspection on product, materials, work-in-process items, and equipment via technical documentation
- Maintain and control the integrity of inspection equipment.
- Maintain effective communication with front line production and supervisory personnel.
- Identify and report product and process non-conformances.
- Identify and report any health and safety hazards

Required Skills and Attributes:

- Experience in interpreting Engineering drawings and take-offs
- Sound knowledge of concrete materials, reinforcement, and formwork
- Understanding of applicable industry standards
- Effective communication skills (verbal and written)
- Solid proficiency with Microsoft Office Suite – Outlook, Excel, Word
- Enthusiastic working attitude and an excellent team player
- 0 – 2 years experience (Junior Level Inspector); 3 – 5+ years experience (Senior Level Inspector)

Education Requirements & Qualifications:

- Post secondary degree or diploma in Civil Engineering or equivalent.
- ACI Grade 1 Field Testing Technician or equivalent

Working Environment:

- Mainly inside the manufacturing facility and outside in the yard.
- Workstations are equipped with a desk, chair, filing cabinet, mid height partitions, integrated office phone, and computer.
- Shift will be based upon business requirements (days or afternoons)
- Staff lunchroom facilities are located on the 2nd floor.
- Physical requirements include but are not limited to lifting, ladder climbing, stairs, bending, twisting, and coping with manufacturing environment and all-weather outdoor activities.
- Overtime as required

Approvals (name / signature)

Manager:		**Date:**	
Director:		**Date:**	
Human Resources		**Date:**	

Artificial Intelligence (AI) Disclosure:

Please note that CONCAST does not use artificial intelligence as part of the screening, assessment, and selection process.

Vacancy Status Disclosure:

This job posting if for an existing vacancy within our organization.

Employee Acknowledgement:

I have read this Job Description and reviewed it with my Human Resources representative and/or my Direct Supervisor.

I understand and accept the outlined requirements and recognize that alterations may be required as business conditions and needs change.

Signature:		**Date:**	

CONCAST is an equal opportunity employer, and we are committed to establishing a qualified and diverse workforce. We are committed to accommodating applicants with disabilities throughout the recruitment and selection process, in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA).* Should you require disability-related accommodation to participate in our recruitment process, please contact Human Resources. Any information received relating to accommodation will be addressed confidentially.

Applications from qualified candidates and/or questions, comments or related feedback from employees should be sent to Human Resources @ HR@concastpipe.com